

**Tijuana River Watershed Management Area  
Meeting Minutes  
September 20, 2016 8:30 am to 10:00 am  
County Operations, 5510 Overland Avenue, 4th Floor Room 472**

**Attendees:**

<b>Organization</b>
City of Imperial Beach (IB)
City of San Diego (SD)
County of San Diego (County)
Amec Foster Wheeler (Amec)
D-MAX Engineering, Inc. (D-MAX)
Dudek (Dudek)

1. **Call to order:** 8:30 am

2. **Roll Call**

All participants introduced themselves.

3. **Time for public to speak on items not on the agenda**

No members of the public were present at the meeting.

4. **Approve minutes from previous meeting**

- Minutes were approved without further edits or revisions.
  - **Action item:** D-Max will post meeting minutes on the Project Clean Water website.

5. **Watershed goals and assessing progress**

**A. Review tables revised in Annual Report Framework**

Tables revised in final Annual Report Framework were presented and discussed.

- **Table 2-2: Numeric Goals, Tijuana River WMA**

In the framework, the Numeric Goals, Tijuana River WMA (Table 2-2) was revised to clarify that the highest priority condition goal is a load reduction, not a concentration reduction. A footnote indicates that TSS is being used as a proxy for sediment.

SD requested that the table column headers be changed to more clearly show the goal is a TSS load reduction. Revisions will be reflected in the Draft Annual Report.

- **Table 4-2: Progress toward Responsible Agencies' Municipal Permit (MS4) Term Numeric Goal for Sediment Load Reduction in Tijuana River WMA MS4 Outfalls**

Table 4-2, Progress toward Responsible Agencies' Municipal Permit (MS4) Term Numeric Goal for Sediment Load Reduction in Tijuana River WMA MS4 Outfalls, was also revised. The table presents the watershed goal side by side with SD's alternative compliance pathway. Table row, RAs, indicates the agencies each goal applies to.

Pros and cons of various formats to present the info were discussed. The County prefers a presentation that more clearly shows the alternative

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compliance pathway goal applies only to SD. Suggested reformatting approaches include splitting Table 4-2 into two tables to clearly show the goal per jurisdiction, or to reorient the table horizontally to separate the goals for each jurisdiction. Revisions will be reflected in the Draft Annual Report.

Any additional comments received on the framework will be addressed in the Draft Annual Report.

**B. Discuss approach and option for calculating sediment loading**

The 2015-2016 dataset is being evaluated to assess progress toward goals. For annual reporting, loads may be presented as an annual load using measured rainfall, or normalized to the 9 inches of annual rainfall assumed in the WQIP goals calculations. In addition to evaluating progress toward the numeric target, the annual report will also highlight jurisdictional strategies to address the highest priority condition and reduce sediment loading in the WMA.

- **Action item:** Amec to provide comparison of loads calculated using annual rainfall versus loads normalized to 9 inches to determine approach for load calculation for the annual report.

**6. Status of revised WQIP annual report framework**

- Comments received were briefly reviewed. Revisions based on the comments provided will be incorporated into the first draft of the annual report.

**7. WQIP annual report update**

**A. Approach to reporting JRMP updates (Permit Section F.2.a)**

The group discussed the requirement to report JRMP updates with the WQIP annual report. It was determined these updates will be presented in Appendix 2 with the jurisdictional strategies. SD will have minor updates to their strategies. A crosswalk will be developed to document strategy number changes.

**B. Certification of legal authority letter (Permit Section E.1.b)**

The group discussed the requirement to include a certification of legal authority letter in the annual report. RAs will work with their agencies to acquire letters.

**C. Update from regional reporting ad hoc group**

To address Provision A.4, the ad hoc group has developed a flow chart with a recommended approach to conduct the assessments. Based on the last meeting, refinements are required and being incorporated. The revised version will be distributed. The ad hoc group is continuing to discuss a few items including the frequency at which the assessments are required. These assessments will be included in the ROWD.

**D. Schedule and data request status updates**

The group briefly reviewed the annual report schedule and discussed when outstanding data would be provided to Amec.

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**8. Update on watershed special study**

Amec and Dudek are finalizing a scope of work to revise and finalize the Phase I Sediment Study report. Dudek will write a brief summary of the purpose and status of the study to be included in the annual report.

- **Action item:** Budget and scope will be provided to IB for review and authorization.

**9. Other items (time permitting, no action will be taken)**

- No additional items were discussed.
- The next meeting will be held on October 18, 2016 from 8:30am to 10:00 am at County Operations, 5510 Overland Avenue, 4th Floor Room 472.