

**San Diego Bay Watershed Management Area Copermittee
Meeting Minutes
April 19, 2016 10:00am
County Operations, 5510 Overland Avenue, 4th Floor Room 472**

-Attendees:

Organization
Amec Foster Wheeler (Amec)
City of Chula Vista (CV)
City of Coronado (COR)
City of Imperial Beach (IB)
City of La Mesa (LM)
City of San Diego (SD)
County of San Diego (County)
D-Max Engineering, Inc. – Representing Lemon Grove (LG)
D-Max Engineering, Inc. (D-Max)
Dudek
National City (NC)
Port of San Diego (Port)
SDCRAA (Airport)

- 1. Call to order:** 10:05am
- 2. Roll Call**
 - All participants introduced themselves.
- 3. Time for public to speak on items not on the agenda**
 - No members of the public were present at the meeting.
- 4. Approve minutes from March 15, 2016 meeting**
 - Minutes were approved without further edits or revisions. Meeting minutes will be posted on the Project Clean Water website.
- 5. Updated on Otay River hydromodification exemption study review**
 - The Otay River hydromodification exemption study costs will be paid for by CV, County, and SD under separate contracts independently of the Watershed group.
 - The tentative schedule is as follows:
 - A draft of the review is due May 6
 - Comments are due May 13
 - Final draft of the review will be a tech memo and is due May 20.
 - Consultation panel(s) will be held to review the tech memo and annual report drafts.
 - An initial consultation panel (CP) will be held in the beginning of FY 16-17 for review of the tech memo.
 - The CP will be able to review the tech memo and provide comments.
 - After comments are incorporated, the tech memo will be resubmitted along with a draft of the annual report at a secondary consultation panel meeting in early fall 2016.

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- The final draft of the tech memo will be submitted to the Regional Water Quality Control Board (Regional Board) after the second consultation panel review.
- The initial consultation panel and any work to revise and implement comments in the tech memo will be budgeted under the as-needed phase of the FY16-17 scope of work (SOW).

Action:

- Lead and Watershed Coordinator: Contact FY15-16 CP members to inquire about their interest in being a member for FY16-17.

6. VOTING ITEM: 2016-2017 watershed workplan and budget

- The following documents were distributed for review and discussion via email to the Watershed group prior to the Copermittee meeting: San Diego Bay Watershed Workplan and Budget, Attachment A1 FY 16-17 San Diego Bay SOW, Attachment A2 San Diego Bay FY16-17 Watershed Cost Share Breakdown, Attachment B1 RMAR with Regional Chapters, Attachment B2 RMAR Cost Share, Attachment B3 Trash Copermittee Cost Share FY16-17, and Attachment C1 Chollas TMDL FY16-17 Discharger Shared Budget.
- San Diego Bay Watershed FY 16-17 Workplan and Budget Breakdown voting items are described in Table 1. 2016-2017 Watershed Shared Costs and Contracting Summary.
 - A. Watershed monitoring, reporting, and coordination has a shared cost amount of \$399,164 (IB contract) and \$109,746 (County contract).
 - i. The roll-over credit amount will be finalized at the end of FY15-16. The current credit is set for \$80,000.
 - ii. The County still has concerns regarding the roll-over budget and the contract administration fee. They will continue to work with IB to settle the budget variances.

VOTING: No vote. Voting on this item is postponed until next month's meeting once all budget concerns are resolved.

- B. Regional Chapter of Regional Monitoring and Assessment Report (RMAR) has a shared cost amount of \$23,506.
 - i. This amount was amended from the original table to remove Santa Margarita Watershed from the formula since their WQIP is not set up yet.

VOTING: Approved unanimously

- Motion to approve: County
- 2nd the motion: Port
- C. Regional Trash Study has a shared cost amount of \$51,897 using a special formula that is outlined in Table 1 of the San Diego Bay Watershed FY16-17 Workplan and Budget.
 - i. LG opted to not participate in the Regional Trash Study and therefore will not be sharing the costs.

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ii. LG, County, and SD did not vote based on the special formula.

VOTING: Approved unanimously

- Motion to approve: Airport
- 2nd the motion: CV
- Special formula was approved.

D. Storm Water Resource Plan preparation has a shared cost amount for \$100,000.

i. This cost is the maximum amount the Watershed group will pay in the event that the Prop 1 Grant is not funded.

VOTING: Approved unanimously

- Motion to approve: Port
- 2nd the motion: County

E. Chollas Creek TMDL monitoring has a shared cost of \$52,954.30.

i. The only participating agencies are LG, LM, Port, and County. SD is the contract owner.

ii. A special formula outlined in Table 1 of the San Diego Bay Watershed FY16-17 Workplan and Budget was used.

VOTING: Approved unanimously

- Motion to approve: LG
- 2nd the motion: County
- Special formula was approved.

Action:

- *Lead and Watershed Coordinator: Work with County to resolve any Watershed budget concerns and distribute the revised budget breakdown for voting at next month's meeting.*
- Table 3 Status of Regional Memorandum of Understanding (MOU) San Diego Bay Watershed Spending Cap approximates the remaining spending cap to be \$3,111,633.
 - The table was amended to include FY15-16 monitoring services through the County contract.
 - The budgeted 2016-2017 costs shared via the Regional MOU is \$546,191, which does not include the roll-over budget.
 - A line item will be added to the table to indicate the \$80,000 roll-over budget from the as-needed in FY15-16.
- The FY16-17 San Diego Bay WQIP Monitoring SOW under County will be added the workplan and budget as an attachment.

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- All RPs: Provide comments (if any) on the budget and workplan to the lead and Watershed Coordinator by April 22, 2016.

7. Update on watershed monitoring activities

- The FY15-16 MS4 outfall monitoring is complete. All 10 sites were monitored over the course of three storms.
- Any lab reports that were received have been sent to the appropriate jurisdictions for review. Outstanding lab reports will be forwarded once they are received. No further action is required from the RPs.
- Amec is preparing the storm event summary, which will include a summary of each sampling event, electronic data deliverables (EDDs), hydrographs, lab reports, and field data sheets.
 - The summary report will be provided to the Copermittee group 2-3 weeks after the final lab report is received.
 - Data will be compared to SALs where applicable.
- Assessments and comparisons to SALs and WQOs (if applicable) will be presented in the Annual Report in FY16-17.
- Dry weather data will be requested from the RPs in the upcoming months and should be tracked on the dry weather Transitional Template.
 - Lab data (chemistry) should be tracked and reported in CEDEN format.
 - To standardize data, method detection limits (MDLs) and reporting limits (RLs) should be consistent across jurisdictions.

Action:

- County: Follow up with labs and jurisdictions to confirm MDLs and RLs are consistent across jurisdictions in the Regional and Annual reports.

8. Update on development of regional standards and coordination for WQIP annual reports

- A Regional sub-group meeting will be held on April 20, 2016 to discuss the overall framework for the Regional Monitoring Report.
- A 50 minute presentation on the Regional Reporting framework will be given by County at the Program Planning Subcommittee (PPS) meeting on Thursday, April 21, 2016. All RPs are welcome to attend.
 - In summary, the framework will follow a similar format to the WQIP. Each jurisdiction will have a section to provide the following information:
 - A narrative explaining progress, any changes, and future actions towards implementing the WQIP.
 - An update on all strategies including when they were or will be completed (table format).
 - What goals have the jurisdictions been working towards and have they been achieved?

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- Highlight certain strategies that are making progress towards goals.
- RPs should use the same spreadsheet as the outfall template to track the dry weather data.

Action:

- County: Send the tracking spreadsheet templates to all RPs.
- The Jurisdictional Runoff Management Plan (JRMP) Annual report form will need to be submitted with the Annual Report if it is completed. A timeline will be provided in the upcoming months.

9. Review anticipated trash amendments timeline

- The Trash Amendments Timeline handout was distributed to the group.
- Larry Walker Association (LWA) has asked all RPs to provide data and information by Friday, April 22, 2016, for potential trash monitoring sites. Any data that RPs can provide will be helpful.
- By March 1, 2017, RPs need to determine whether they will be on Track 1 or Track 2 for the trash study.
- Trash requirements will be incorporated into the new Stormwater permit starting on June 28, 2017.

10. Other items

- Time did not permit for discussion of other items.

Meeting was adjourned at 12:05 pm.