

**San Diego Bay Watershed Management Area Copermittee  
Meeting Minutes  
February 16, 2016 10:00am  
County Operations, 5510 Overland Avenue, 4th Floor Room 472**

**-Attendees:**

| <b>Organization</b>          |
|------------------------------|
| Amec Foster Wheeler (Amec)   |
| City of Chula Vista (CV)     |
| City of Imperial Beach (IB)  |
| City of San Diego (SD)       |
| County of San Diego (County) |
| Port of San Diego (Port)     |
| SDCRAA (Airport)             |

**1. Call to order**

**2. Roll Call**

- All participants introduced themselves.

**3. Time for public to speak on items not on the agenda**

- No members of the public were present at the meeting.

**4. Approve minutes from January 19 meeting**

- Minutes were approved without further modification or edits.

**5. WQIP revisions finalization and certification statements**

- An approval letter was sent by the Regional Water Quality Control Board (Regional Board) to the Lead approving the San Diego Bay Watershed Management Area (WMA) WQIP with the approved revisions.
- Certification letters should be signed and received by the Lead and consulting team by the end of February.
- Hard copies of the revised portions of the documents will be provided, along with a CD copy of the entire WQIP, to all Copermittees.

**6. Update on Otay River hydromodification exemption discussions**

- Tory R. Walker Engineering is working with the Building Industry Association (BIA) to get a Hydromodification Management Plan (HMP) exemption for the Otay River.
  - Tory Walker Engineering has conducted a subsequent study of the Erosion Potential analysis on the Otay River in support of the HMP exemption for projects draining directly to the Otay River. The main focus is on the part of the river between Otay Lakes and I-805.
- CV is requesting consultant support to review the study for less than \$10,000.
- The cost for the consultant review of the study may either be paid for by the entire group or if it would be a special cost share only among parties that have an interested in that part of Otay River.
- Tentative timeline for the Erosion Potential study review:
  - Consultant review: by end of FY15-16

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- Public review: July 2016
- Consultation Panel Review
- Give to Regional Board: August 2016
- Discussion on the cost-share will be continued during the March 2016 Copermittee meeting.

**Action:**

- All RPs: Talk with jurisdiction management to see if each jurisdiction can pay into the cost.

**7. Update on State Trash Amendments implementation timeline**

- The County is doing a Trash Special Study that all jurisdictions are participating in and will be included in the cost share budget.

**8. Discuss Storm Water Resource Plans, relationship to the WQIP, and Prop 1 Storm Water Grant Program funding**

- A Storm Water Resources Plan must be created for each watershed management area in order for Prop 1 funding to be granted through State Water Board Storm Water Grant. The SWRP will include a checklist detailing the different plans that are fulfilling the SWRP requirements.
  - The San Diego Bay WQIP will be covering majority of the requirements for a SWRP.
- The County would like to propose a budget of \$400,000 for the SWRP development, of which the San Diego Bay WMA would pay for 25%, or about \$100,000. \$50,000 (half) of this cost will be covered by grant funds, if approved.
  - If the grant request is approved for \$400,000, then SWRP costs will most likely be reduced to \$200,000.
- The scope of work (SOW) is still being developed and expected to be finished by the end of February 2016. The exact cost for the San Diego Bay Copermittee group will not be finalized until the SOW is complete.
  - The group could pay up to \$100,000 for the development of the SWRP and as little as \$50,000.
- In order to complete the San Diego Bay WMA cost-share budget, Copermittees need to decide whether they can commit up to \$100,000 for the SWRP.
- Tentative timeline for grant awarding:
  - Grant applications due: end of March 2016
  - Awards given: June-July 2016

**DECISION:**

- All Copermittees have agreed to commit up to \$100,000 group cost for the development of the SWRP. This will be included in the San Diego Bay WMA cost-share budget.

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**9. 2016-2017 watershed budget**

- The San Diego Bay WMA Cost Estimate: 2016-2017 handout and 2016-2017 San Diego Bay WMA Cost Share Summary handout was distributed via email to the Copermittees prior to the meeting.

**A. Routine Activities**

- The San Diego Bay WMA budget for 2016-2017 is similar to the previous year for Watershed Coordinator, As-Needed Services, Watershed Monitoring, SMC Monitoring, and Watershed Contract Administration.
- Budget updates have been made to the Annual and Regional Reporting phases.
  - As-Needed costs can roll-over from 2015-2016 fiscal year if there is budget left over, meaning the amount jurisdictions will be invoiced will be less than originally budgeted.
  - The Annual Report will be written in 2016-2017, incorporating the Annual Report Framework from 2015-2016, and the cost will approximately be \$80,000.
    - Amec is currently developing a reporting framework and a format to report the data results. Assessment will include two dry and two wet events.
    - Tentative timeline for the annual reporting framework:
      - Framework draft: End of April 2016
      - Final framework draft: End of May 2016
      - Annual report final draft: November 2016

**B. Report of Waste Discharge and Regional Monitoring and Assessment Report**

- Cost for the Regional Monitoring and Assessment Report in 2016-2017 is estimated at \$60,000 in addition to the \$23,000 for the Regional Cost share.
  - The SOW and RMR framework is currently being developed by the County and Regional Subgroup and will be a similar format to the annual report.
  - The ROWD and Regional Report are due in June 2017 but would not include the dry weather dataset.
- A final budget will be handed out a next Copermittee meeting in March 2016.

**C. Regional Trash study**

- Trash study costs for participating jurisdictions will be included in the 2016-2017 budget for San Diego Bay. See discussion under item 7 above.

**D. Regional review of WQIPs with respect to Prop 1 Storm Water Resource Plan requirements**

- See discussion under item 8 above..

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**10. Update on development of regional standards and coordination for WQIP annual reports**

- County is currently drafting a template outline for all watersheds by merging two revisions by Weston Solutions and Amec.
  - The San Diego Bay WMA outline will look slightly different since it has the greatest number of priorities.
- The goal assessment portion is currently being evaluated for what data needs to be reported and the type of data that will be reported so that a template can be created.
  - The goals and strategies assessment will be based on each jurisdiction's Jurisdictional Runoff Management Program (JRMP).

**11. Update on watershed monitoring activities**

**A. MS4 Monitoring**

- Sweetwater HU sites, Port and County, were successfully monitored in the previous storm over January 29-February 1.
- Plan is to monitor the Otay HU sites during the next storm, followed by monitoring Pueblo HU sites during the following storm.

**B. SMC Monitoring**

- SMC monitoring is currently consisting of site reconnaissance to find the best sites. Reconnaissance is planned to be complete by the middle of March.
- Up to four sites will be chosen for SMC monitoring.
- Bioassessment monitoring will be conducted in spring 2016.

**12. Other items (time permitting; no action will be taken)**

- Review:
  - Lead will create final San Diego Bay WMA budget and present it at next Copermittee meeting.
  - CV to continue to work on the scope for HMP exemption study review for Otay River. All jurisdictions should decide if they wish to share costs for this effort.
- Next meeting:
  - Discuss consultation panel
  - Approve final budget
  - Updates on monitoring