

**Tijuana River Watershed Management Area
Meeting Minutes
July 17, 2018 1:00 pm to 2:30 pm
County Operations, 5510 Overland Avenue, 4th Floor Room 451, San Diego, CA 92123**

Attendees:

Organization	Names
City of Imperial Beach (IB)	Chris Helmer
City of San Diego (SD)	Briana Menke
	Ming Lai
	Joe Cosgrove
County of San Diego (County)	Rouya Rasoulzadeh (WPP)
	Crystal Benham (DPR)
	Dallas Pugh (DPR)
Wood Environment & Infrastructure Solutions (Wood)	Matt Rich
	Brenda Stevens
	Greg McCormick
D-MAX Engineering, Inc. (D-MAX)	John Quenzer
Dudek	Bryn Evans
Member of the Public	David Renfrew (Alta Environmental)

Notes: WPP – Watershed Protection Program, DPR – Department of Parks and Recreation

1. Call to order: 1:00pm

2. Roll Call and Introductions

All participants introduced themselves. Wood presented a basic organizational chart of the consultant team which included brief biographies of key staff and contact information. Primary consultant contacts are:

- Matt Rich (Project Manager)
- John Quenzer (Watershed Coordinator)
- Bryn Evans (Watershed Coordinator)
- Brenda Stevens (Project Coordinator)

3. Time for public to speak on items not on the agenda

Present members of the public declined the opportunity to speak.

4. Approve minutes from previous meeting – VOTE

IB motioned to approve the minutes from the May 2018 meeting (no June 2018 meeting was held). County seconded. Meeting minutes were approved with no further edits.

5. Tijuana River Valley Recovery Team update

No updates from the Tijuana River Valley Recovery Team were discussed.

6. Monitoring update

- The Southern California Bight Regional Marine Monitoring (Bight) to be performed within the Tijuana Estuary is tentatively planned for September 21. Sampling must occur by September 30.

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- No changes have been proposed to the wet weather monitoring program. Wood will begin to coordinate installs.
- Regarding dry weather CEDEN deliverables, Wood contacted laboratories and confirmed they can provide CEDEN compatible EDDs. However, some labs assess an additional fee per EDD (approximately \$30) or they can include the costs in analytical fee depending on what is preferred. The request for CEDEN formatting must be requested in the scope and on the Chain of Custody. Wood offered to assist with preparing scopes for laboratories related to WQIP monitoring.

7. 303(d) list update

The updated 303(d) list could impact the priority water quality conditions in the WQIP. During the development of the RMAR, potential changes were not included because the list had not been approved at that time. Data included in the updated list is still relatively old. The list will be reviewed to determine if any changes to priority conditions are required, and a brief discussion will be included in the Annual Report.

8. FY18 WQIP Annual Report and schedule

The Consultant team reviewed the draft annual reporting schedule. Important dates are:

Task	Date
Jurisdictional Data (strategy implementation table, photos and additional detail for strategies to highlight, dry weather outfall monitoring data sharing spreadsheet and lab EDDs) for First Draft due to Wood	September 14, 2018 (target date) <i>September 21, 2018 (absolute last day to get into first draft)</i>
First draft Annual Report due to RAs	October 3, 2018
RA comments on first draft and Jurisdictional Data (draft JRMP AR form, outstanding dry weather outfall monitoring data) for Second Draft due to Wood	October 19, 2018
Second draft Annual Report due to RAs	November 7, 2018
RA comments on second draft Comments and Jurisdictional Data for Preliminary Final due to Wood	November 30, 2018
Preliminary Final Annual Report due to RAs	December 12, 2018
Final Report to jurisdictional management for approval and signatures	December 14, 2018-January 4, 2019
Preliminary Final comments from RAs	January 4, 2019
JRMP updates, BMP Design Manual updates, and administrative changes to strategies, OR statement that there were no proposed changes due to Wood	January 4, 2019
Signed WQIP Annual Report certification statements and signed/certified JRMP Annual Report forms due to Wood	January 11, 2019 (target date) <i>January 25, 2019 (absolute last day)</i>
Final Annual Report due to Regional Board and data uploads to CEDEN	January 31, 2019

Jurisdictions can send data, text, tables, and other materials for the annual report to Matt Rich, Brenda Stevens, and/or John Quenzer. Jurisdictions need to consider if there are changes to goals or other components of the WQIP that warrant a Consultation Panel meeting.

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9. Compiling changes to the WQIP made via annual reports

The region has discussed the concern that if a member of the public downloaded a WQIP from the Project Clean Water website, they would not see all the changes made to the WQIP without downloading and reading the RMAR and Annual Reports that document approved changes to the WQIP. To address this concern, it was proposed to 1) revise the WQIP, 2) upload a change log to Project Clean Water after this FY18-19 Annual Report, or 3) simply upload the versions of the Annual Report and leave it to the reader to compare for changes. The issue is still being discussed and efforts will be coordinated regionally.

10. Grant opportunities

A discussion of grant opportunities will be a continuing item on the Watershed agenda so that agencies can share opportunities with each other.

Current grant opportunities available include:

Program	Project Type	Available Funds	Award Amounts
SWRCB Prop 1 Storm Water Grant Program	Storm water treatment (green infrastructure) implementation, multi-benefit projects preferred	Approx \$90M	Approx \$500k - \$10M
SWRCB Groundwater Sustainability	<u>Category 1:</u> Groundwater sustainability for Severe DACs <u>Category 2:</u> GSP planning and development	\$500M+	Approx \$200k to \$40M+
NRPA 2018 Great Urban Parks Campaign Grant	Green infrastructure projects in parks	\$2M	Approx \$150k - \$300k
EPA Greening America's Communities	Use of green infrastructure to mitigate heat island effects in over-burdened communities	Technical assistance	n/a

11. Group administration

a. MOU spending cap estimate

The regional memorandum of understanding (MOU) which defines the cost sharing regionally and within watersheds expires every five (5) years. The County of San Diego requested an estimated spending cap from each watershed for the next MOU term. The estimated cap (ceiling, not necessarily what will be spent) for the Tijuana River Watershed is \$4.2M for the next 5-6 years. The amounts were determined for a five-year period, then were increased by 20% to allow for a sixth year if needed.

Assumptions made in the current MOU spending cap estimate:

- Watersheds will perform receiving water monitoring
- Additional allowance for Bight monitoring
- Assumed one special study required
- Included costs for a Regional Monitoring and Assessment Report
- Included costs for a WQIP update

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An update will be provided by Stephanie Gaines at the next PPS meeting (Thursday, July 19).

b. End of fiscal year accounting and invoicing

Final consultant invoices for last year's project were submitted to IB. The consultant team will have final roll over numbers at next month's meeting to formally vote on credits and invoicing.

c. Combining SD Bay and TJ meetings

Since there is overlap of multiple agencies and agency representatives between the Tijuana River Watershed and San Diego Bay Watershed groups, it was proposed that future watershed meetings for these watersheds be combined. If approved, meetings would remain on the third Tuesday of the month, with the time changed to 10AM-12PM. Options include a fully combined meeting, or staggered start times to cover respective watershed specific issues independently, but combine for regional issues.

d. Potential alternative meeting topics and locations

Based on the success of last year's alternative meeting locations, the consultant team requested suggestions for other meeting locations. During report development, meetings will remain at the County Operations Center, but near the end of the fiscal year, rotating meeting locations highlighting different areas within the watershed could resume if there is interest.

12. Other items (time permitting; no action will be taken)

No other items were added to the agenda.

Action items:

1. **D-Max** – Post approved meeting minutes to Project Clean Water website
2. **Wood** – Reevaluate the 303(d) listings in the newly approved list to determine if any priorities need to be changed in the watershed.
3. **RAs** – Begin sending photos, data, text, progress toward goals to Wood and/or D-Max.
4. **RAs** – Decide if there are changes in goals, priorities, etc. that warrant a Consultation Panel meeting by the next watershed meeting.
5. **IB** – Finalize watershed rollover amounts and invoice amounts for each jurisdiction.

The next meeting will be tentatively held on August 21, 2018 from 1:00 pm to 2:30 pm at County Operations Center, 5510 Overland Avenue, 4th Floor Room 451.