

**Tijuana River Watershed Management Area
Meeting Minutes
December 19, 2017 1:00 pm to 2:30 pm
County Operations, 5510 Overland Avenue, 4th Floor Room 451**

Attendees:

Organization	Names
City of Imperial Beach (IB)	Chris Helmer
	Wbaldo Arellano
City of San Diego (SD)	Brianna Menke
	Heather Krish
	Julia Chase
	Carline Hua
County of San Diego (County)	Stephanie Gaines (WPP)
	Melanie Tylke (DPR)
	Joanna Wisniewska (WPP)
Amec Foster Wheeler, a Wood Group Company (Amec)	Matt Rich
	Brenda Stevens
D-MAX Engineering, Inc. (D-MAX)	John Quenzer
Dudek (Dudek)	Bryn Evans

Notes: WPP – Watershed Protection Program, DPR – Department of Parks and Recreation

1. **Call to order:** 1:00pm
2. **Roll Call**

All participants introduced themselves.

3. **Time for public to speak on items not on the agenda**

No members of the public were present at the meeting.

4. **Approve minutes from previous meeting**

IB motioned to approve the minutes from the November 2017 meeting. SD seconded. Meeting minutes were approved with minor edits to the Tijuana River Valley Recovery Team update submitted by SD and County to correct the meeting time.

- **Action item:** D-MAX will post meeting minutes on the Project Clean Water website.

5. **Regional Board Staff Contact Change**

The San Diego Water Board Storm Water Management Unit had some recent staff changes including:

- Christina Arias has rotated out of the Storm Water Program into a new position within the Site Restoration and Agriculture Unit.
- Erica Ryan was assigned as the new Tijuana River Watershed representative.

6. **Tijuana River Valley Recovery Team/Watershed updates**

No Tijuana River Valley Recovery Team (Recovery Team) updates. Watershed updates include:

- The Recovery Team's Steering Committee met with the Department of Justice (DOJ) to develop an appropriate solution with the International Boundary and Water Commission (IBWC) for violations of the Clean Water Act and associated potential

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legal actions. If no agreement is made, litigation could be filed 45 days from December 12, 2017.

- IBWC distributed a draft request for proposals for a feasibility study to implement sediment basins and trash booms to members of the Recovery Team for review.
- County Department of Parks and Recreation was awarded \$1.3M in Proposition 1 funding toward restoration of the Brown Field Property for planning, design and to perform an environmental review of California Environmental Quality Act (CEQA) requirements. Additional funding will be pursued for further actions.
- The County funded installation of trash booms at Smuggler's Gulch as a pilot program. The trash booms are created from high-density plastic debris collected in the watershed.
- The Environmental Protection Agency is conducting a diagnostic study funded through NadBank to improve the diversion structure at the border.

7. FY17 WQIP Annual Report and executive summary

The Preliminary Final was submitted on December 18, 2017 for final review by the RAs. The commenting schedule is:

- January 5 – significant comments that will need to be reviewed by all jurisdictions
- January 12 – editorial comments or comments applicable to your jurisdiction's section(s) only

Signed certification statements should also be provided to the Consultant Team by January 12, 2018, but no later than January 26, 2018.

The group also reviewed the revised Executive Summary.

• **Action Item:**

- Add vertical axis label and remove “%” from “0%” on vertical axis on Progress Toward Goals figure in Executive Summary.
- Combine Sediment Management Activities for the Tijuana River Valley and Watershed Hydrology and Hydraulic Study paragraphs under the Recovery Team section.

8. Bight Planning update

The sediment quality objectives (SQO) workgroup will meet December 20, 2017 to select sites. It is expected that one or two sites will be within the Tijuana River Watershed. Estimated cost per site is approximately \$22,500.

9. Draft FY19 Watershed and Shared Costs Budget

The Draft Fiscal Year 2019 budget and shared cost spreadsheets were discussed. The discussion was only informational; voting on the budget will be scheduled during the January 2018 meeting.

Input from the RAs is needed on what additional efforts, if any, they would like to initiate under the Special Study.

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The Consultant Team also suggested that the RAs work with their dry weather laboratories to receive analytical data in a CEDEN compatible format. This is a simple step for labs and would standardize the data EDD format between RAs and reduce data management efforts during reporting.

- **Action Item:** The Consultant Team will make adjustments to the budget based on the discussion which include:
 - Estimate how much effort would be required to make next year's report fully functional as a smart-document.
 - Include estimated costs for Bight monitoring based on number of sites selected in the watershed.

RAs to provide comments on the draft budget and input on Special Study efforts by January 9, 2018.

10. Other items (time permitting, no action will be taken)

Update on action items from previous Watershed Group meeting

(Note that the status provided below is as of the date of the meeting)

- **Re: Approve minutes from previous meeting**

D-MAX will post meeting minutes on the Project Clean Water website. *Completed*

- **Re: FY17 WQIP Annual Report and executive summary**

Consultant Team to get SD strategy highlights from Tetra Tech. *Completed*

RA comments will be submitted to the Consultant Team by December 8, 2017. Next draft (preliminary final) will be submitted to the RAs on December 15, 2017. *Completed. Preliminary final was submitted to the RAs on December 18th.*

SD will send before and after photos from channel maintenance performed *Completed*

- **Re: Bight Planning Update**

Amec will provide a summary of Bight 13 costs for the SQO study to allow for estimation of FY 2017-2018 funding needs. *Completed*

The next meeting will be held on January 16, 2018 from 1:00 pm to 2:30 pm at County Operations, 5510 Overland Avenue, 4th Floor Room 451.