

**Tijuana River Watershed Management Area
Meeting Minutes
November 10, 2016 10:00 am to 11:30 am
City of San Diego, 9370 Chesapeake Drive, Room SW2**

Attendees:

Organization
City of Imperial Beach (IB)
City of San Diego (SD)
County of San Diego (County)
Amec Foster Wheeler (Amec)
D-MAX Engineering, Inc. (D-MAX)
Dudek (Dudek)

1. Call to order: 10:00 am

2. Roll Call

All participants introduced themselves.

3. Time for public to speak on items not on the agenda

No members of the public were present at the meeting.

4. Approve minutes from previous meeting

Minutes will be distributed and approved next meeting.

- **Action item:** Amec to distribute meeting minutes.

5. Comments on first draft of the WQIP annual report

A. Executive Summary (ES) —

- SD recommended to delete Table ES-3 (Tijuana River WMA Strategy Categories), which presents general strategy categories. Group discussed table, and decided to keep the table, but revise it so that the content is specific to the watershed.
- SD recommended the addition of a “Health of Watershed” summary in the ES, similar to other watershed reports. The group discussed potential content to be presented in this section. The group agreed that, for the Tijuana River WMA, the most appropriate approach would be to add content to the report to highlight Tijuana River Valley Recovery Team (TRVRT) efforts and cross-border coordination to improve water quality.
- Revisions incorporated into subsequent sections of the annual report will also be integrated into the ES, where applicable, for consistency.
 - **Action item:** Amec to develop a figure or table to present progress toward numeric goals in ES. The figure may include historical data, data point from 2015-2016 monitoring year, placeholders for 2016-2017 and 2017-2018 data, and final and interim goals. New figure or table to be included in Draft 2 of the Annual Report.
 - **Action item:** Amec will revise Table ES-3 to include strategy examples specific to the watershed and highlight optional or enhanced watershed strategies.
 - **Action item:** Amec will revise the ES to reflect revisions to other sections of the annual report, as applicable.

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B. Progress Toward Goals —

- SD recommended progress toward goal be presented graphically or by combining Tables 4-2 and 4-3 to clearly demonstrate the responsible agencies (RAs) are making progress toward meeting the Water Quality Improvement Plan (WQIP) interim and final goals. Include text with the figure or table to indicate the RA's are on track to meet the goal. However, attainment of goal cannot be determined with one data point from a drought year. RAs will continue to monitor in 2016-2017 and 2017-2018. Assessment toward permit term goal will be calculated once these data have been collected.
 - **Action item:** These comments will be incorporated into Draft 2 of the Annual Report.

C. Strategies —

- Jurisdictional Management Runoff Program (JRMP) strategies were discussed. The RAs are implementing all basic JRMP required strategies. The group determined that JRMP strategies should be mentioned, but do not need to be highlighted. Text should focus on strategies specific to or tailored to the WMA and strategies that are directly applicable to the Highest Priority Water Quality Condition.
- The group discussed enhancing the optional WMA strategies section to include collaborative and binational efforts the RAs have supported. The section should highlight accomplishments achieved this year through programs including:
 - Tijuana River Watershed Task Force and TRVRT
 - Nelson Sloan Quarry Reclamation
 - Brown Property Restoration
 - Army Corp Study
 - Watershed Hydrology and Hydraulics Study
 - Property acquisition opportunities between the U.S. Navy and County
 - Dead tree removal (County)
 - Tijuana River Action Month
- County commented that specific to its strategy tables, references to structural BMPs should be removed for the Tijuana River WMA. Additionally, table language should be reviewed for formatting including removal of any strikeout language.
- SD commented that the Multiple Benefit strategies section could be enhanced with a table showing pollutants being addressed.
 - **Action item:** These comments will be incorporated into Draft 2 of the Annual Report.

D. Highest Priority Condition(s) —

- County clarified a comment on Draft 1 to use the plural version of condition throughout document. The comment only applies to general references to condition(s). When discussing the WMA numeric goals, the use of condition (singular) is appropriate.

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E. Appendix 3: Monitoring and Assessment—

- SD commented that Section 5.2 of Appendix 3 (discussing the sediment special study) needs to state that data collection is complete, and a draft Phase I Summary report is being developed. This text will provide a clearer update on the status of the special study and timeline for the report becoming available.
 - **Action item:** This comment will be incorporated into Draft 2 of the Annual Report.

F. Additional Comments —

- County noted that language should be clear that they do not have an outfall to monitor during wet weather. However, applicable outfalls as required by the Permit are monitored during dry weather. A reference to the WQIP or email correspondence with the Regional Board should be added to the Annual Report text.
 - **Action item:** This comment will be incorporated into Draft 2 of the Annual Report.

G. Report of Waste Discharge update

- A meeting was held last week. Based on this meeting, the reporting schedule may need to be revised to provide the Final by the end of March 2017.
- LWA (County consultant) facilitated a discussion to compile proposed revisions to the permit that the Co-permittees would like to see implemented. The survey identified provisions where Co-permittees would like to see change, but not all responses provided enough information to support a revision request. LWA has extended the period for comment to allow Copermitees to elaborate on revisions for consideration.
- Updates will be provided at the next PPS meeting.
 - **Action item:** Amec to revise the reporting schedule.

H. Tijuana River Watershed text for Project Clean Water

As part of the Project Clean Water update due to be rolled out in 2017, some initial changes to content on watershed overview pages are proposed. A draft of the updated Tijuana River Watershed Overview page was distributed for review and comment. The group discussed recommendations including:

- The updated content is good, but should be more concise or split into multiple pages to be better suited for a website interface and a general audience. Links can be made available from the Overview page to allow access to more detailed information.
- The Tijuana River Watershed overview page should highlight the RAs' jurisdictional areas and explain the unique binational efforts occurring in the watershed to address water quality. The page should also identify the Highest Priority Water Quality Condition identified in the WQIP.
- The group discussed whether it is necessary to have regional consistency in the format and content of watershed pages. This may be brought up at the next PPS meeting.

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- Comments can be submitted to Mark Stripp (County).
- The website update may go live before all edits are incorporated, but the website will allow for modifications and updates. The County plans to provide editor privileges to non-County staff so that they can directly update applicable pages, as has been done for the current Project Clean Water website.

I. Other items (time permitting, no action will be taken)

No additional items were discussed.

The next meeting is scheduled for December 20, 2016 from 8:30am to 10:00 am at County Operations, 5510 Overland Avenue, 4th Floor Room 472.