

San Diego Regional Stormwater Management Committee
MEETING SUMMARY

Thursday, January 15th, 2009, 10:00 a.m. – 1:00 p.m.
City of Chula Vista Public Works Center Conference Room
1800 Maxwell Road, Chula Vista, CA 91911

Copermittee

Representatives:

City of Carlsbad – Elaine Lukey	City of National City – Arsalan Dadkhah
City of Chula Vista – Khosro Aminpour	City of Oceanside – Mo Lahsaie
City of Coronado – Rosanna Lacarra	City of Poway – Roger Morrison
City of Del Mar – Joe DeStefano	City of San Diego – Kris McFadden
City of El Cajon – Jamie Campos	City of San Marcos – Erica Ryan
City of Encinitas – Erik Steenblock	City of Solana Beach – Danny King
City of Escondido – Cheryl Filar	City of Vista – Paul Hartman
City of Imperial Beach – Chris Helmer	County of San Diego – Jon Van Rhyn
City of La Mesa – Malik Tamimi	Port of San Diego – Karen Holman
	Regional Airport Authority – Richard Gilb

Other

Participants:

Sara Agahi – County of San Diego	Michael Kimberlan – KriStar Enterprises
Don Bergeson – City of Chula Vista	Stacy Melow – Whitson Contracting and Management
Jennifer Crain – Nolte	Mayra Garcia – Regional Airport Authority
Kelly Doyle – Rick Engineering	Nancy Gardiner – Brown and Caldwell
Marissa Fontanoz – City of Chula Vista	Sheri McPherson – County of San Diego
Richard Lucera - RBF	Eric Mosolgo - RBF
David Pohl – Weston Solutions	Jo Ann Weber – County of San Diego
Hank Levien – City of Imperial Beach	David Renfrew – Weston Solutions
Joe Purohit - Ecolayers	Roshan Sirimanne - Mactec
Shelly Anghera – Weston Solutions	Todd Snyder – County of San Diego
Livia Borak – San Diego Coastkeeper	Ramon Quicho – City of Chula Vista

I. Introductions, Announcements, and Other Business

Management Committee Chair Jon Van Rhyn opened the meeting. Representatives introduced themselves and provided updates on significant recent or upcoming activities. Members of the audience introduced themselves and made general announcements.

Job Announcements:

- City of Imperial Beach has an Environmental Program Manager position open. For more information check the City of Imperial Beach Job web site at <http://www.cityofib.com/>.
- City of Poway has a Stormwater Program Administrator position open. For more information check the City of Imperial Beach Job web site at <http://agency.governmentjobs.com/poway/default.cfm>.

II. Administrative Issues

- Industrial Environmental Association (IEA) is hosting a members’ lunch in February with the focus on municipal permit issues. They have requested participation from the Copermittees.

- The Proposition 84 Storm Water Grant Program Guidelines are available. The guidelines were developed by a Task Force established as part of AB 739. This grant program provides funds for LID stormwater projects and projects specific for an adopted TMDL. There is a set-aside of \$10 million for projects of “Regional Significance”. These must be projects with broad applicability either regionally or statewide.
- The SWRCB filed a response on the Unfunded Mandates Claim on October 27, 2008. The Claims team is currently preparing a response to the response. This was originally due January 26 but has been extended to February 10, 2009. After the submittal, SWRCB staff and a Review Committee will review the response. It is likely that the Claim Team will go before the State Mandates Commission.
- The FY 2009-10 budget will not be finalized this meeting. This budget will be finalized at the next meeting on March 19th.

III. Regional Water Quality Control Board Update

RWQCB staff was not present. However, Todd Snyder took the opportunity to update the group on the RWQCB proposal to implement TMDL activities in place of the WURMP implementation. The RWQCB has approached the Lagoon groups about developing 3rd party TMDLs. Dialog between the RWQCB and the Copermittees is ongoing.

IV. Overview of Requirements for the Development, Modification, and Implementation of Regional Work Plans and Budgets

Mr. Van Rhyn distributed and reviewed materials developed to ensure consistency and accountability in the management of funds for regional work plans and budgets. This guidance includes the following worksheets:

1. Quarterly Budget Balance and Expenditure Overview;
2. Individual Working Body Expenditure Summary;
3. Working Body Expenditures Claim Sheet; and
4. Working Body Expenditures Claim Sheet for Contracts/Other

Overview of Process:

The Budget for FY 2008-09 will be approved by the Management Committee after which they will no longer have a role in individual working body budgets unless a significant modification is needed. Each Working Body will have the discretion to manage their budgets, including moving funds between tasks, but this requires consensus of the Working Body. Each Working Body will be assigned a Budget Manager who will be a County Employee. It will be their responsibility to maintain a current version of the each individual Working Body Budget and Work Plan. The tracking of expenditures includes hourly work documentation. Backup documentation of hourly Copermittee expenditures work is not necessary unless requested. However, the worksheet submittals for consultant work must include hardcopy documentation of expenses such as invoices or other relevant documents. The backside of the expenditure worksheets includes a certification to be signed by the submitting party. Copies of the signed worksheet are to be provided to the Working Body and the Budget Manager. The Working Body will authorize the expenditure and the Budget Manager will sign-off on the worksheet and provide the worksheet to the County for inclusion in the total budget.

Key Issues discussed:

- a. **How is the work going to get done?** The County has recognized the need for a consultant and is committed to developing an as-needed consulting contract, however, this contract will not be in place until some time in fiscal year 2009-10.
- b. **How will this work when there is more than one consultant available to do the job?** The decision on which consultant to use will be made by the Working Body requiring the work. To date the services of D-Max has been offered by the City of La Mesa to support dry weather sub-workgroup and the services of PBS&J by the City of Coronado for support of Fiscal and Planning work.
- c. **How do we get work done right now?** The County has an as-needed contract that may be available for some tasks, but prefers not to use it for Working Body support. Mr. Van Rhyn asked that the Working Bodies contact him if that are interested in using this contract.

V. Regional Shared Cost Budget Updates

▪ Consideration of Modified FY 2008-09 Budget and Work Plan * **APPROVED** *

Mr. Van Rhyn provided an overview of the FY 2008-09 Budget and Work Plan. In March 2008, the Copermittees approved a FY 2008-09 Regional Shared Costs Budget totaling \$3,341,472. After applying FY 2007-08 credits of \$685,181, it was determined that the Copermittees would be invoiced a total of \$2,656,291 for FY 2008-09. Since that time, each of the Copermittees' Regional Working Bodies has developed its own more detailed work plan and budget better reflecting actual workload needs for the remainder of the year. As a result of these changes, a reduction of \$71,272 was proposed. The approved budget modifies the Copermittees' FY 2008-09 budget to \$3,270,200, and the amount to be invoiced to \$2,585,019. Mr. Van Rhyn distributed a worksheet showing the division of Regional Shared Costs and how this reduction in the budget affects each Copermittees cost share. The County will finalize and send out FY 2008-09 invoices to Copermittees.

- Motion: Approve the January 13th Draft FY 2008-09 Regional Shared Costs Budget and Work Plan.
- Moved by Rodger Morrison, City of Poway; seconded by Joe DeStefano, City of Del Mar.
- Vote: 19 for; 0 against; 0 abstaining.
- Motion Passed.

▪ Preview of FY 2009-10 Budget and Work Plan

Mr. Van Rhyn indicated that all Regional Working Bodies have developed draft work plans and budgets for FY 2009-10, but they are not yet ready for Copermittee consideration. Mr. Van Rhyn notified the Copermittees that the current budget estimates are below the Copermittees FY 2008-09 Budget amount. To be conservative, they should assume that the total budget will remain the same in FY 2009-10. The Copermittees will convene to adopt a FY 2009-10 Regional Shared Costs Budget in March.

VI. Approval of Work Products for RWQCB Submittal

The Copermittees were asked to approve the following work products for submittal to the RWQCB (due dates are indicated for each):

▪ **Hydromodification Management Plan (1-24-09)** * **APPROVED** *

After discussion, a vote was held.

- Motion: Finalize and approve for Regional Water Quality Control Board submittal the January 12, 2009 Draft Hydromodification Management Plan with the additional changes agreed upon by the Management Committee on January 15, 2009.
- Moved by Khosro Aminpour, City of Chula Vista; seconded by Erik Steenblock, City of Encinitas.
- Vote: 18 for; 0 against; 1 abstaining.
- Motion Passed.

▪ **Updated Standard Urban Stormwater Mitigation Plan (SUSMP; 1-21-09)** * **APPROVED** *

After discussion, a vote was held.

- Motion: Finalize and approve for Regional Water Quality Control Board submittal the January 2, 2009 Draft Updated Countywide Model SUSMP.
- Moved by Kris McFadden, City of San Diego; seconded by Arsalan Dadkhah, representing the City of National City.
- Vote: 18 for; 0 against; 1 abstaining.
- Motion Passed.

▪ **Receiving Waters Monitoring Program Annual Report (2-02-09)** * **APPROVED** *

After discussion, a vote was held.

- Motion: Finalize and approve for Regional Water Quality Control Board submittal a San Diego County Municipal Copermittee 2007-08 Urban Runoff Monitoring Draft Report that incorporates the modifications identified in the January 8, 2009 Response to Copermittees' Comments.
- Moved by Karen Holman, Port of San Diego; seconded by Paul Hartman, City of Vista.
- Vote: 18 for; 0 against; 0 abstaining.
- **Regional URMP Annual Report (2-02-09) * APPROVED ***

After discussion, a vote was held.

 - Motion: Finalize and approve for Regional Water Quality Control Board submittal the January 13, 2009 Draft Regional Urban Runoff Management Program FY 2007-08 Annual Report that incorporates the changes agreed upon by the Management Committee on January 15, 2009.
 - Moved by Rodger Morrison, City of Poway; seconded by Cheryl Filar, City of Escondido.
 - Vote: 18 for; 0 against; 0 abstaining.
- **Standardized Fiscal Analysis Method and Format (2-02-09) * APPROVED ***

After discussion, a vote was held.

 - Motion: Finalize and approve for Regional Water Quality Control Board submittal the January 13, 2009 Draft Standardized Fiscal Analysis Method and Format that incorporates the changes agreed upon by the Management Committee on January 15, 2009.
 - Moved by Rodger Morrison, City of Poway; seconded by Danny King, City of Solana Beach.
 - Vote: 18 for; 0 against; 0 abstaining.

VII. Future Meetings

The Management Committee will meet again in March 2009. The purpose of this meeting is to adopt a FY 2009-10 Regional Shared Costs Budget. Other topics may be added if identified prior to the meeting.