

**San Diego Region Municipal Stormwater Permit
Copermittee Management Committee**

Meeting Summary

Thursday, November 20, 2003, 10:00 a.m. – 11:30 p.m.
Sheraton San Diego Hotel & Marina, East Tower (Marina 6 Room)
1380 Harbor Island Drive, San Diego

Copermittee
Representatives:

City of Carlsbad – Elaine Lukey	City of Oceanside – Linda Isakson
City of Chula Vista – Muna Cuthbert	City of Poway – Danis Bechter
City of Coronado – Charles Kamenidis	City of San Diego – Drew Kleis
City of Del Mar – Mikhail Ogawa	City of San Marcos – Jasen Boyens
City of El Cajon – Julie Hampel	City of Santee – Rob Zaino
City of Encinitas – Kathy Weldon	City of Solana Beach – Dan King
City of Escondido – Cheryl Filar	City of Vista – Meleah Ashford
City of Imperial Beach – Doug Coppi	County of San Diego – Jon Van Rhyn
City of La Mesa – Steve Clark	Port of San Diego – Kelly Moewe
City of Lemon Grove – Bruce Charest	SD County Airport Authority – Paul Manasjan
City of National City – Din Daneshfar	

Other Participants¹:

Phil Hammer – RWQCB, San Diego	Richard Gilb - SD County Airport Authority
Arsalan Dadkah – DMAX Engineering	Robin Miller – City of Poway
Fred Jacobsen – SDG&E	Anne Lee – Foley & Lardner
Paul Davy – County of San Diego	Jeff Murphy – County of San Diego
Marsha Cook – County of San Diego	

¹ Several participants are not included in this list because their names were not captured on the meeting sign-in sheet.

I. Introductions / Program Updates / Announcements

Jon Van Rhyn, County of San Diego, opened the meeting by asking Copermittee representatives to provide brief updates on their programs, emphasizing activities related to the recent fires where applicable. Several Copermittees reported extensive fire damage within their jurisdictions, and described activities they are conducting in response. Almost all are currently placing a heavy emphasis on erosion control measures as a means of curtailing potential flooding and pollution problems during the rainy season. Many Copermittees also described activities conducted to assist residents in dealing with ash and debris.

In addition to fire-related activities, many Copermittees described other priority activities recently conducted. All are focusing on putting together the upcoming JURMP and WURMP Annual Reports. Several also described progress on industrial / commercial inspections and dry weather field screening. Four also mentioned that their programs were evaluated by Tetra Tech / RWQCB in October; these are San Marcos, Imperial Beach, La Mesa, and Vista.

Fred Jacobsen reported that SDG&E lost several thousand poles in the fire, and had to put in numerous access roads. They are working to address the highest priority needs first, including identifying areas that need erosion control measures. SDG&E will be working cooperatively with the California Conservation Corps to address these and other issues.

Other members of the audience then introduced themselves in turn. There were no announcements.

II. Administrative Issues

Jon Van Rhyn, County of San Diego, provided the administrative update.

The County has begun invoicing Copermittees for their FY 03-04 shared costs. This billing will reflect FY01-02 credits, and all FY02-03 credits but those related to monitoring. All Copermittees should have received invoices within the next two weeks.

JURMP submittal guidelines were provided to Copermittees. It was acknowledged that the January 16 submittal is a goal that may not be realistic for everyone; Copermittees were reminded that the County does require some time to review submittals for completeness, and follow up if necessary. As such, Copermittees who cannot meet the January 16 deadline were asked to provide their reports no later than one week prior to the submittal deadline, i.e., by Monday, January 26. Copermittees were also reminded that they will need to review two documents recently submitted to the RWQCB (*A Framework for Assessing the Effectiveness of Jurisdictional Urban Runoff Management Programs*, and *A Framework for the Implementation of Best Management Practice Programs at Commercial and Industrial Sites*) to ensure that all key issues are adequately addressed in their annual reports. Hard copies of both documents were handed out. They can also be downloaded from the following locations:

www.projectcleanwater.org/html/wg_assessment.html

www.projectcleanwater.org/html/wg_coperm_bmps.html

The California Stormwater Quality Association (CASQA) met last Friday (November 14) in Sacramento, CA. The meeting topic was program assessment. The Copermittees' approach, as described in the above-referenced document, was presented, and well received. Mr. Van Rhyn also noted that he was not re-elected to the CASQA Board of Directors for the upcoming year, but that the San Diego region will continue to be well represented. Karen Henry with the City of San Diego will continue with her two-year term on the Board of Directors, and the County will continue to participate on the Executive Program Committee.

III. San Diego Regional Water Quality Control Board Update

Phil Hammer, San Diego Regional Water Quality Control Board (RWQCB), provided the update.

Mr. Hammer mentioned a meeting that was held at the RWQCB offices on November 4 to discuss the actions cities are taking in response to the fires. Representatives of the County, and the cities of San Diego, Poway, Santee, and Escondido were in attendance. It was agreed that this kind of information sharing is valuable, and will resume sometime after Thanksgiving. Mr. Hammer invited other Copermittees interested in participating to contact him. Overall, the RWQCB has been impressed with the response of the Copermittees.

The RWQCB has reviewed the document *A Framework for Assessing the Effectiveness of Jurisdictional Urban Runoff Management Programs*, and indicated they think it's a good document. Mr. Hammer noted, however, that the Copermittees still have a ways to go to translate the content of the document to actual assessments in their annual reports.

Mr. Hammer also mentioned that the RWQCB expects to see an evolution in the WURMP Annual Report submittals. He encouraged Copermittees to review the RWQCB March 10, 2003 comment letter, and to ensure that program implementation strongly reflects specific sources and activities within their watersheds.

IV. Overview of Draft JURMP Annual Report

Jon Van Rhyn, County of San Diego, provided copies of the draft Common Activities Section of the January 31, 2004 JURMP Annual Report. The County expects to provide a more complete draft by email within three weeks. Comments are welcome now, but should remain somewhat conceptual. Line editing should be avoided since there are several sections yet to be completed. Completion of this document will be via email distribution. The Copermittees will be asked to either approve or conceptually approve a final draft at the Copermittees next meeting (January 15, 2003).

V. Overview of Draft WURMP Annual Report

Jeff Murphy, County of San Diego, provided copies of the draft Common Activities Section of the January 31, 2004 WURMP Annual Report in color. Revision of this document will also be via email distribution, and the Copermittees will be asked to either approve or conceptually approve a final draft on January 15, 2003. Unlike the draft JURMP Annual Report mentioned above, this draft should be considered complete. Comments should be provided by December 12 in "track changes" format directly to Mr. Murphy at jeff.murphy@sdcounty.ca.gov.

VI. Workgroup Updates

WURMP Workgroup – Jeff Murphy, County of San Diego and workgroup chair, indicated that there was nothing else to report in addition to the WURMP Annual Report update described above.

Monitoring Workgroup – Jon Van Rhyn indicated that Monitoring Workgroup co-chair Jo Ann Weber was not available to provide the update. The workgroup has begun to meet regularly again. Their focus is currently on the review of deliverables for the January 2004 Receiving Waters Monitoring Report. A brief discussion also ensued on the need to begin discussions of a FY04-05 monitoring scope of work and budget. Some participants emphasized the need to stay within current funding levels.

Outreach Workgroup – Marsha Cook, County of San Diego, provided the update. Ms. Cook mentioned that the Speaker's Bureau is underway, some requests have been received, and that they have already provided a speaker to a group of tile manufacturers. Marsha also mentioned that, in response to a request from the last Copermittees'

meeting, Bob Griswold with the City of El Cajon is putting educational materials onto a CD-ROM. These materials have already have collected into large binders. A request to Copermittees for electronic versions of materials will likely be coming soon. Finally, Ms. Cook mentioned that the December SDG&E newsletter will include an article containing stormwater pollution prevention content.

Data and Information Management Workgroup – Jon Van Rhyn reported on behalf of Paul Hardwick of SANDAG that the workgroup has not met. Mr. Van Rhyn also indicated Mr. Hardwick has reported that none of the Copermittees have responded to a previous request for updated MS4 data.

Long-Term Effectiveness Assessment Workgroup - Jon Van Rhyn indicated that there was nothing else to report in addition to the JURMP Annual Report update described above. Some Copermittees had questions regarding how to proceed with this year's annual report, as well as the program planning for next year, since the effectiveness assessment strategy described above does not provide many of the specific tools needed to conduct the assessments. After brief discussion, it was agreed that Copermittees should do their best to improve this years' assessments by using the document as a general guide, but that the workgroup would need to begin meeting again soon to continue developing more specific tools. These will be especially important in the next year.

BMP Workgroup – Julie Hampel, City of El Cajon and workgroup chair, mentioned that the Industrial Environmental Association (IEA) has reviewed the workgroup's draft information sheets, and provided good feedback on how to improve them (call them "guidelines", include cover letters with city seals, etc.). They have also offered to assist the Copermittees in disseminating information to businesses. Julie also mentioned a need for this workgroup to continue meeting.

VII. Other Business

No additional topics were raised under other business.

VIII. Next Meeting

The next regularly scheduled meeting of the Management Committee is Thursday, January 15, 2004 from 10:00 a.m. – 12:00 p.m. A location will be announced prior to the meeting date.