

San Diego Regional Stormwater Copermittees Regional Program Planning Subcommittee

Meeting Notes

Chairperson Stephanie Gaines

Date	Agenda Summary
11/04/2015 Start time: 10:00 AM End time: 12:00 PM	<ul style="list-style-type: none"> • Meeting Summary from July 30, 2015 • Announcements and Updates • Workgroup Updates • New MOU Voting Requirements • Budgets and Work Plans (FY 14-15, FY 15-16, and FY 16-17)
Location	
County of San Diego 5510 Overland Ave, Room A-472 San Diego, CA 92123	

Meeting Attendance:

Number of Voting Copermittees at this Meeting: 10

VOTING MEMBERS (one vote per jurisdiction)

<input checked="" type="checkbox"/> City of Carlsbad Jamie Wood	<input checked="" type="checkbox"/> City of El Cajon Jaime Campos	<input checked="" type="checkbox"/> City of Escondido Helen Davies	<input checked="" type="checkbox"/> City of Lemon Grove Malik Tamimi
<input checked="" type="checkbox"/> City of Oceanside Cynthia Mallett	<input checked="" type="checkbox"/> City of Poway Steve Strapac	<input checked="" type="checkbox"/> City of Vista Cheryl Filar	<input checked="" type="checkbox"/> Port of San Diego Allison Vosskuhler
<input checked="" type="checkbox"/> City of San Diego Clem Brown Karina Danek	<input checked="" type="checkbox"/> County of San Diego JoAnn Weber Jon Van Rhyn	Stephanie Gaines Joanna Wisniewska	

NON-VOTING MEMBERS/ATTENDEES

<input checked="" type="checkbox"/> City of Chula Vista Boushra Salem	<input checked="" type="checkbox"/> City of Coronado Rosanna Lacarra*	<input checked="" type="checkbox"/> City of Del Mar Kelly Ogawa*	<input type="checkbox"/> City of Encinitas
<input checked="" type="checkbox"/> City of Imperial Beach Chris Helmer	<input type="checkbox"/> City of La Mesa	<input checked="" type="checkbox"/> City of National City Jamie Richards*	<input checked="" type="checkbox"/> City of San Marcos Reed Thornberry
<input checked="" type="checkbox"/> City of Santee Cecilia Tipton	<input checked="" type="checkbox"/> City of Solana Beach Francesca de Leon*	<input type="checkbox"/> Airport Authority	<input checked="" type="checkbox"/> Secretary Hilary Potter

*Indicates consultant representing copermittee

1 **1. Call to Order**

2 Stephanie Gaines (County of San Diego) called the meeting to order at 10:00 AM.

3 **2. Roll Call**

4 Stephanie called roll for each voting member.

5 **3. Time for public to speak on items not on the agenda**

6 No members of the public were in attendance.

1 **4. Meeting Summary from July 30, 2015**

2 No changes were requested to the July 30, 2015 meeting summary.

3 *MOTION:* Approve the July 30, 2015 meeting summary. **(APPROVED)**

4 ♦ Moved by: City of Oceanside

5 ♦ Seconded by: Port of San Diego

6 ♦ Vote: 10 – 0 in favor

7 **5. Announcements and Updates**

8 *Brown Act Training*

9 The Brown Act training that was scheduled for August 20 was postponed. County
10 counsel has done a draft PowerPoint and write-up on the Brown Act. The materials are
11 being shared with other counsels for concurrence before training is scheduled.

12 *MOU Status*

13 Only one signature is outstanding to execute the MOU, but it is expected to be
14 submitted by the end of November.

15 *Draft Regional MS4 Permit for Riverside Copermittees Enrollment*

16 The County of San Diego has coordinated with Riverside County, Orange County, and
17 the City of San Diego in preparation for the upcoming hearing. A common concern is the
18 annual targets in Provision A being requested for alternative compliance to meet
19 receiving water limitations. The annual targets are onerous. JoAnn will provide that
20 comment at the hearing on behalf of the Copermittees.

21 Orange County and Riverside County will raise issues that do not affect San Diego
22 County Copermittees, including interim compliance during plan development.

23 JoAnn has submitted a request for a large block of time at the Regional Board hearing
24 on behalf of the three counties.

25 *Prior Lawful Approval*

26 The current issue with prior lawful approval is the effective date of the BMP Design
27 Manual. What is in the tentative order is better than the current permit, but there is still
28 room to improve the dates to be more practical. At this time, Regional Board staff has
29 indicated the effective date will remain at December 24, but the revision date will move
30 out 90 days from the November hearing, putting the revision date at February 16, 2016.
31 The County will be requesting the Regional Board reconcile the dates by moving the
32 effective date to 2016. The County will also request an additional 90 days past
33 February, to put the effective date in May 2016.

1 *WQIP Reporting Template*

2 San Diego County and the City of San Diego have expressed interest in creating an ad
3 hoc committee to develop a WQIP reporting template. Stephanie will send an email
4 seeking volunteers for the ad hoc committee and will include in the email the name of
5 the consultant leading the effort and details of the current draft scope.

6 *Project Clean Water Webpage Update*

7 Joanna Wisniewska (County of San Diego) is leading this work effort through an ad hoc
8 committee. Stephanie will send an email seeking volunteers and input on this effort. The
9 webpage will be updated and moved to a different, more secure platform. It will serve
10 as the regional clearinghouse required by the Permit. Depending on the number of
11 changes requested, the contractor has indicated the work could be done within 3
12 months.

13 **6. Workgroup Updates**

14 *Monitoring Workgroup*

15 Transitional monitoring is completed. Regional Board staff has given conditional
16 approval to begin WQIP monitoring, which will be done by jurisdiction and watershed.
17 Work efforts for special studies and regional studies will also be transferred to the
18 watersheds and jurisdictions.

19 The only regional monitoring remaining is the Transitional Monitoring AR (TMAR). This is
20 the second TMAR and covers the monitoring year of October 1, 2014 to September 30,
21 2015. The Copermittees are required to submit MS4 outfall visual screening data and
22 assessments. Weston Solutions is working on the draft report and expects to submit it
23 to all Copermittees in early November. If receiving the report via ftp will not work for
24 any Copermittees, they should notify Joanna so Weston can provide a CD version.

25 The next Monitoring Workgroup meeting is November 16, during which Weston
26 Solutions will present the report findings for discussion. Weston Solutions will make
27 revisions and finalize the report by the end of November for presentation at the next
28 RMC meeting. After approval from the RMC, the final report will be submitted to the
29 Regional Board. It is due by the end of January 2016.

30 *Education and Residential Sources Workgroup*

31 The ERS Workgroup has several efforts planned for this fiscal year, including the
32 following:

- 33 • Updating the 5-year plan to include more succinct schedules and priority
34 pollutants per year to enable better planning for materials and outreach events.
- 35 • Use new cartoon images created in the previous fiscal year to create a 2017
36 calendar, which will be ordered for distribution in FY 16-17.

- 1 • Develop text to accompany the cartoon images created in the previous fiscal
2 year and possibly make the images with text available to Copermittees in
3 advance of the calendar production.
- 4 • Purchase of outreach materials, including the highly demanded coloring books.
- 5 • Review of the ThinkBlueSDRegion.org website for out-of-date information or
6 broken links. The City of San Diego has agreed to continue maintenance of the
7 website.
- 8 • Upload the residential outreach booklet created the previous fiscal year to the
9 website so Copermittees can access and print the booklet.
- 10 • Developing a syllabus for a watershed stewards program. The program will be
11 implemented during FY 16-17.

12 The ERS Workgroup will complete their proposed FY 16-17 work plan and budget at the
13 workgroup meeting in December.

14 Copermittees suggested the ERS Workgroup consider how ThinkBlueSDRegion.org can
15 work with ProjectCleanWater.org and how effective materials to be printed by
16 individual jurisdictions would be when printed in black and white.

17 *Land Development Workgroup*

18 The Land Development Workgroup has been working on comments for the Regional
19 Board hearing, as discussed earlier in this meeting.

20 The Land Development Workgroup is also continuing efforts on the BMP Design Manual.
21 Training for the Regional BMP Design Manual is scheduled for early November.
22 November 2 was the end of the 30-day public review of the Regional Manual. The Land
23 Development Workgroup will follow up with Regional Board Staff to collect any
24 comments received during the public review period.

25 Discussions were held with Regional Board Staff regarding implementation of the credit
26 system for offsite alternative compliance. The Copermittees suggested that once a
27 credit system is established, applicants could bring in projects for crediting as far back as
28 the Permit issuance date (May 2013). Regional Board Staff disagreed and provided
29 direction to use the acceptance date from the Regional Board of the water quality
30 equivalency document.

31 With regard to the Water Quality Equivalency (WQE) and credit system work, the
32 County does not have sufficient resources available. This work is a new approach and
33 requires a significant commitment. Both items are still active, but it is not clear what
34 may be accomplished in a certain timeline.

35 For HMP Monitoring, this will be the final year of monitoring under the current
36 program. The final report, which is to address the three main questions of the program,
37 is due to the Regional Board by December 2016. At this time, not all the program
38 questions can be answered. The workgroup is planning for an earlier submittal date of

1 the final report in anticipation that the Regional Board will respond with additional
2 monitoring requirements.

3 Critical Coarse Sediment (CCS) and Green Streets are two issues that the workgroup will
4 address this year. The County has several draft internal deliverables that they will make
5 available to other Copermittees as much as possible.

6 **7. New MOU Voting Requirements**

7 The new MOU states that PPS voting members are to be designated from each
8 watershed management area prior to the beginning of the next fiscal year. Alternate
9 voting members may also be designated. Voting members are limited to one
10 Copermittee per watershed management area as outlined in the Permit.

11 PPS voting members are to represent the interests of all Copermittees, not just their
12 watershed management area. The new MOU also allows the use of any voting method
13 deemed appropriate by the PPS.

14 An individual Copermittee may not represent more than one watershed management
15 area. The County of San Diego is representing Santa Margarita, and the City of San Diego
16 is representing Mission Bay.

17 Stephanie will email Copermittees to identify PPS voting members (one per WMA) and
18 designated representatives no later than December 15, 2015.

19 **8. Budgets and Work Plans**

20 *a. Reconciliation of FY 14-15 Budget*

21 *MOTION:* Recommend the RMC approve the \$2,600 increase in FY 14-15 CASQA Fees
22 from unspent FY 14-15 funds. **(APPROVED)**

- 23 ♦ Moved by: City of Escondido
- 24 ♦ Seconded by: City of Lemon Grove
- 25 ♦ Vote: 10 – 0 in favor

26 *b. Carryovers from FY 14-15 to FY 15-16*

27 The requested carryovers include \$10,500 (PPS) for updating the Project Clean Water
28 website as the County was not able to execute the contract last year and \$21,676 (ERS)
29 and \$72,345 (LDW) for invoices that came in after the new fiscal year began. The total is
30 \$104,521.

31 *MOTION:* Recommend the RMC approve the carryover of \$104,521 of unspent funds
32 from FY 14-15 to FY 15-16. **(APPROVED)**

- 33 ♦ Moved by: City of El Cajon
- 34 ♦ Seconded by: City of Poway

- 1 ♦ Vote: 10 – 0 in favor

2 *c. Reconciliation of FY 14-15 Funds and Credit to Copermittees*

3 There was \$682,378 unspent from FY 14-15. From that, \$210,500 was approved as
4 carryover to FY 15-16 at a previous RMC meeting and \$104,521 has been recommended
5 at this meeting for the RMC to approve an additional carryover. That leaves \$367,357
6 from FY 14-15 to be reconciled, plus interest.

7 The City of Oceanside suggested that since a portion of the unspent budget is related to
8 San Luis Rey monitoring that was not conducted due to lack of flow, the Copermittees
9 should consider crediting part of the funds proportionally to Copermittees in San Luis
10 Rey to provide funds for completing that monitoring. JoAnn will discuss the issue offline
11 with the City of Oceanside, but it is understood at this time that since the Copermittees
12 paid into the budget at a certain percentage, the credits have to be returned at that
13 same percentage.

14 *MOTION:* Recommend the RMC reconcile the FY 14-15 budget and credit the remaining
15 FY 14-15 funds of \$367,357 to Copermittees' FY 15-16 invoices. **(APPROVED)**

- 16 ♦ Moved by: City of San Diego

- 17 ♦ Seconded by: City of Carlsbad

- 18 ♦ Vote: 9 – 1 in favor

19 *d. Proposed Adjusted FY 15-16 Budget*

20 JoAnn presented the FY 15-16 budget by workgroup (as approved originally, as adjusted
21 in April 2015, and as recommended for adjustment based on previous motions in this
22 meeting) and the corresponding cap from the new MOU. The cap in the MOU is for the
23 entire duration of the MOU, but the Copermittees need to be cognizant of the cap when
24 establishing and adjusting budgets. How credits work into the cap will need to be
25 investigated. The cap will only include new funds; therefore, any carryovers from fiscal
26 years previous to the new MOU will not be included in the cap.

27 *MOTION:* Adjust the FY 15-16 PPS budget to move \$2,600 from Subtask 2A, Regulatory
28 Support, to cover the CASQA dues increase and move \$77,272 (plus contract
29 management costs) from Subtask 2A to Subtask 2B, Bacteria TMDL Regulatory Support,
30 resulting in no net increase to the PPS budget. **(APPROVED)**

- 31 ♦ Moved by: City of

- 32 ♦ Seconded by: City of

- 33 ♦ Vote: 10 – 0 in favor

34

1 Note: This item will either be brought forward to the RMC for approval or, once the new
2 MOU is executed, to the next PPS meeting.

3 *e. Proposed FY 16-17 Work Plans*

4 The latest proposed draft FY 16-17 work plans were reviewed.

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6 The proposed PPS FY 16-17 budget includes \$14,000 for meeting support, \$173,100 for
7 memberships, \$175,000 for regulatory support, and \$10,000 for the regional
8 clearinghouse (plus contract management costs). The memberships include CASQA,
9 Southern California Stormwater Monitoring Coalition (SSMC), and Southern California
10 Coastal Water Research Project (SCCWRP). The City of San Diego would be exempted
11 from cost-sharing for the SSMC and SCCWRP memberships as the organizations require
12 them to be separate members from the collective Copermittees. For these
13 memberships, the County of San Diego would pay half the dues and the remaining
14 Copermittees, without the City of San Diego, would pay the other half. JoAnn will send
15 out details of the membership benefits for SCCWRP and SSMC.

16 For regulatory support, the \$175,000 budget would cover the Bacteria TMDL/Cost
17 Benefit Analysis and the Report of Waste Discharge (ROWD). The ROWD is due
18 December 2017, so it will need to be started January 2017. This will not cover the trash
19 study or project resource plans. These costs will need to be covered by the watersheds.

20 Land Development Workgroup

21 The proposed LDW FY 16-17 budget includes \$19,048 for meeting support, \$400,000 for
22 the HMP Monitoring Project, \$47,620 for the BMP Design Manual updates, and
23 \$219,048 for alternative compliance tools including WQE and the credit system (plus
24 contract management costs).

25 Education and Residential Sources Workgroup

26 The proposed FY 16-17 budget presented for the ERS Workgroup is a draft budget. The
27 ERS Workgroup will finalize their proposed budget at the December workgroup meeting.
28 The budget includes meeting support, a summary report of program accomplishments,
29 purchases of outreach materials, event sponsorships, assessment of outreach materials,
30 website maintenance, development of Public Service Announcements, and
31 implementation of the watershed steward program.

32 *f. MOU Caps, Implications for Future & Regional Watershed Studies*

33 The cumulative cap in the new MOU is the binding number. The annual numbers listed
34 in the new MOU are not binding, but need to be considered in development of work
35 plans and budgets. The current proposed FY 16-17 budget is higher than the annual
36 number. As a result, the trash baseline study and the resource plans will need to be
37 handled by the watersheds, not the regional workgroups.

1 Resource Plans

2 Stephanie has spoken at some of the watershed working groups about the Proposition 1
3 Resource Plans. To compete for Proposition 1 funds, a Resource Plan is required by the
4 IRWM. The Water Quality Improvement Plans are a good start to develop Resource
5 Plans. At a watershed level, Copermittees could use funding to hire a consultant to
6 conduct a gap analysis to determine the level of effort to create Resource Plans from
7 the WQIPs. Once the IRWM accepts a Resource Plan, it would be available for any
8 organization in a watershed to use; however, for projects to be funded they would have
9 to be prioritized in the IRWM Plan. JoAnn will provide more information to the
10 watershed groups about using WQIPs as starting points for Resource Plans, which are
11 required to obtain Proposition 1 grant funding.

12 *g. Regional Monitoring & Assessment Report*

13 Provision F.3.c requires a Regional Monitoring and Assessment Report to be submitted
14 with or as part of the ROWD in December 2017. The Regional Monitoring and
15 Assessment Report includes receiving water and MS4 outfall discharge monitoring data
16 being collected by the watersheds. Joanna is working to develop a scope that meets the
17 letter of the Permit requirements. As there is limited capacity in the regional budgets
18 due to the cap in the new MOU, the watersheds will need to consider the Regional
19 Monitoring and Assessment Report in their budgets; the watershed groups seem to
20 have more capacity to cover these costs.

21 **9. Next PPS Meeting**

22 The next PPS meeting will be scheduled for early January. The next RMC meeting will be
23 scheduled for late January.

24 **10. Adjourn**

25 The meeting was adjourned at 12:03 PM.

Action Item		Responsible Party
1	Send email seeking volunteers for ad hoc committee to develop a regional WQIP reporting template. Email should identify the consultant leading the effort and details of the current draft scope.	Stephanie Gaines (County of San Diego)
2	Send email seeking volunteers for ad hoc committee to update Project Clean Water.	Stephanie Gaines (County of San Diego)
3	Notify Joanna Wisniewska (County of San Diego) if receiving the Weston monitoring report via ftp will not work; Weston can provide CDs to those jurisdictions who cannot access the ftp.	All Copermittees

Action Item		Responsible Party
4	Look into having the residential outreach booklet posted on the website (either Think Blue SD Region or Project Clean Water) for Copermittees to download.	ERS Workgroup
5	Provide an updated FY 16-17 budget and work plan for the ERS Workgroup.	ERS Workgroup
6	Identify PPS voting members (one per WMA) and designated representatives no later than December 15, 2015.	All WMAs
7	Send details of membership benefits for SCCWRP and SSMC to all Copermittees for consideration of adding membership in the next fiscal year.	Jo Ann Weber
8	Revise Excel file for FY 16-17 budget and work plan to correct errors and add the updated portion from the ERS Workgroup when ready.	County of San Diego
9	Provide more information to watershed groups regarding using WQIPs as starting points for Resource Plans, which are required to obtain Proposition 1 grant funding.	Jo Ann Weber
10	Schedule next PPS meeting for early January and next RMC meeting for late January.	Stephanie Gaines